

9<sup>th</sup> ERME Topic Conference: Perspectives on conceptual understanding of flexibility and number sense in arithmetic

**Tuesday 11<sup>th</sup> May 2021: New Researchers' Day**

**Wednesday 12<sup>th</sup> May 2021: Main Conference Day**

## Guidance on how to write the Presentation Abstract and Poster Proposal

---

Before sending any abstract, please make sure you have **registered by the 15<sup>th</sup> March 2021**.

Participants are invited to submit a 2-page abstract for a later paper, or a 2-page poster proposal. All proposals must be submitted electronically to the organising committee by e-mail to: [eduerme@leeds.ac.uk](mailto:eduerme@leeds.ac.uk) (closing date is **29<sup>th</sup> March 2021**).

**The presentation abstract submission** will be 2 pages maximum + references can be on a third page, and needs to be composed along the following structure:

- Title of proposal. Type and centre the title (in 16 point bold),
- Authors(s) of proposal including affiliations and email addresses: author(s) name(s) (in 12 point bold), and affiliation(s) of author(s) (in 12 point italics) in this order; all in Times Roman. Underline the name of the presenting author(s).
- First and second choice theme (number flexibility or number sense)
- 3 - 5 keywords
- General description on research questions, objectives and theoretical framework (up to 500 words/ 1 page no more)
- Methods/methodology
- Outcomes/results and implications based on the research results
- Relation to the theme chosen
- References (300 words max.) Give references in the APA style. ([www.tandf.co.uk/journals/authors/style/reference/tf\\_A.pdf](http://www.tandf.co.uk/journals/authors/style/reference/tf_A.pdf))
- Use the guidelines above: Write the proposal in English using Times 12-point font, 16-point line space, and 6 points between paragraphs; occupying a frame of 170 by 247 mm. (As previous CERME guidelines).
- It is **not** possible to include tables or graphs in the submission form.

### **For the poster submission: MAXIMUM 18 participants**

- Use 2 pages ONLY for your initial poster submission to include a title, a short description of the research topic, the theoretical framework, the method, and, if possible, research results and implications based on the research results. Relation to the theme chosen
  - **If invited to submit a digital poster** for the New Researchers' Day, you will need to use a presentation software (such as Powerpoint).
  - Ensure that the digital poster corresponds to one slide, in A0 size (portrait).
  - The digital poster must include a title, a short description of the research topic, the theoretical framework, the method, and, if possible, research results and implications based on the research results.
  - Remember that poster is a visual medium. We recommend using diagrams, tables, and pictures in posters. Note that poster proposals not using this format in full will not be accepted. If your proposal is accepted, they will be part of the New Researchers' Day and will be displayed on the 11<sup>th</sup> May.
- Intent of publication (We expect most abstracts submitted to be written up and submitted as a paper after the conference. All papers will be reviewed for publication through a shared reviewing process in line with CERME guidelines; more information on this will be presented at the conference).

### **To Facilitate the Process**

Restrict your proposal to a maximum of two pages. Please select a first and second choice and make clear on your abstract and poster proposal submitted. You need to indicate all contributing authors along with their affiliations and email addresses, and to specify who will be presenting. Fill in this information carefully; mis-spellings and missing email addresses may mean that co-authors are not correctly linked to all their contributions.

Please take very seriously all the deadlines indicated below:

- 15<sup>th</sup> March 2021: Registration closes.
- 29<sup>th</sup> March 2021: Abstract submission by authors AND
- 29<sup>th</sup> March 2021: Poster 2-page outline submission by new researchers for the New Researchers' Day.
- 16<sup>th</sup> April 2021: Final decisions sent.
- 20<sup>th</sup> April 2021: Abstracts and Poster outlines available on Conference website.

### **Any Questions?**

If your abstract was submitted last year for the conference, please mark the new submission form accordingly.

Any questions about paper and poster proposals not covered in the Guidelines above may be directed to the co-ordinator [j.m.sayers@leeds.ac.uk](mailto:j.m.sayers@leeds.ac.uk)